



Ready to take the next steps?

Admissions Process

Welcome to QAIS. We are looking for families who are a good match for our school and who believe in our mission, vision and core values. We are interested in welcoming you for a tour around our campus and an in-depth presentation. If you would like to join our QAIS family, please follow the admissions process below. Our application is designed to help us get to know your child's interests and needs, while introducing you to our school culture and values.

01

Application Submission

Fill in the online application form on: <http://qais.openapply.cn> or go to our website: <https://www.qingdaoamerasia.org>. If you are having any trouble filling in the form, please call one of our admissions representatives at (+86 532) 8388-9900.

02

Documents Submission

Please make sure to submit the following documents:

- 1 recent passport-sized photo
- Photocopy of student's and parents' passport information page
- Photocopy of student's and parents' visa information page
- Medical Form and a photocopy of the most up-to-date immunization record
- Academic records in English (official records in other languages can be submitted, with a certified English translation, if requested)
- Any available standardized test scores (if applicable)
- Records of any special needs testing (if applicable) or IEPs (Individual Education Plans)

03

Records Verification and Reference Check

Amerasia reserves the right to conduct a records verification, including confidential child protection, learning support, social/emotional, and academic reference checks for all schools previously attended.

04

Application Fee Payment

Pay the application fee of 3000 RMB via bank transfer, cash, or AliPay.

05

Assessment & Interview

After the above steps have been completed, your admissions officer will set up an appointment for your child's academic assessment and interview. Acceptance is determined through consideration of the application materials, assessment, and interview.

06

Tuition Payment

If we are able to enroll your child, the Financial Department will issue an invoice for tuition and fees, after which the parent will have two weeks to pay the tuition. During this time the health examination form should be completed. You can find a copy of the tuition and fees on: <http://qingdaoamerasia.org/tuition-fees>.

07

Orientation & Enrollment

A school representative will organize your enrollment date and invite you for an orientation to familiarize you with school policies, bus routes, email addresses, school uniform and other administrative communication and procedures. Additionally, for those enrolling in the Lower School, a parent-teacher meeting will be arranged before the student starts school.

Admissions Criteria

QAIS seeks a diverse student body with a strong blend of international and cultural backgrounds. The school does not discriminate with regard to race, religion, or culture. Please note that per international school rules in China, QAIS may deny or give preference to applicants based on the following criteria:

■ School Capacity and Class Size

Admissions will be granted according to enrollment limits which ensure that standards of excellence will be maintained. In the event a grade level is at capacity, the Admissions Office will place applicants into a 'Waitpool' status. Waitpool applicants are considered for admission once an opening becomes available.

Applicants will not be considered chronologically, but according to the QAIS admissions priority ranking (see below).

When an opening becomes available, the Admissions Office will decide on a candidate and that candidate's family will be notified immediately.

■ Competitive Admissions

Given the competitive nature of admissions, preference is awarded to students who demonstrate alignment with the school's programs and goals, as indicated by their admissions applications or past academic performance.

■ PRC Regulations

In compliance with Chinese government regulations, QAIS can only accept applications from foreign passport holders or residents from Hong Kong, Macao, or Taiwan. Families must have a work permit issued in China or be in the process of obtaining one.

■ Inclusivity

Inclusivity is not meant to imply that we admit all applicants to our programs, but that when admitted, they are treated on an equitable basis with all other students. Therefore, we admit only those students who will benefit from our educational programs. We are currently not able to provide an appropriate program to support children with acute difficulties on the learning spectrum such as severe autism, speech difficulties, or gross motor challenges where access to proper facilities is not possible.

Note: If, after a period of time (usually 60 days), or according to the parameters in a student's conditional contract, it is decided by the school that the child has not benefited from the classroom experience, then the school reserves the right to dismiss the child.

■ Admissions Priority Ranking

QAIS Admission Priority List:

- Tier 1: Children of full-time QAIS teachers
- Tier 2: Siblings of currently enrolled QAIS students
- Tier 3: Former QAIS students returning from time spent overseas
- Tier 4: Children of Consulate families in Qingdao
- Tier 5: Children of QAIS Alumni (both graduates or former students)
- Tier 6: IB or Montessori transfer students
- Tier 7: Other Applicants

■ English Fluency

Students applying to QAIS will be evaluated on their English level. As the school wishes to maintain an environment where English is the primary language of academic instruction, preference is given to those students who are proficient or have the greatest potential to be functional in their grade level in English.

■ Guardianship

Local government requirements in regard to proper guardianship of students means that QAIS may accept students who are: (a) residing with at least one parent, or (b) residing with an approved guardian (with power of attorney). Students are not permitted, under local regulations, to be under the supervision of nonresident guardians. Students who are not living with at least one parent or authorized guardian cannot be enrolled at QAIS.



Admissions

Enrollment, Tuition & Fees

■ Application Fee

The Application Fee is a one-time payment for new students to cover administrative costs related to enrollment. This fee is non-refundable. A receipt will be provided upon payment. Once tuition and fees have been paid, the parent may bring the receipt to the accounting office for the ¥3,000 to be reflected on the fapiao.

■ Denial or Retraction of Admissions

QAIS may retract admission if a student is expelled for acts which are a violation of school rules and regulations. QAIS may also retract admission if there is a failure to pay tuition and fees on a timely basis, without prior written authorization from QAIS Administration.

■ Siblings

Families with one child enrolled at Qingdao Amerasia International School may receive a discount of 5% from the tuition price of enrolling each additional child at the school. The child in the highest grade is considered 'first' regardless of when each child enrolled. The third child is discounted 10%; the fourth (and any subsequent children) will be discounted 15%.

■ Language Support

English is the operational and main instructional language of QAIS. Admissions require an English assessment to ensure that the student can access the curriculum, or that systematic support can be provided for the student to work towards developing meaningful access to the curriculum.

QAIS has recognized a minimum entry level for students in different grades, and, hence, has devised different procedures for language placement assessment in English and Chinese. The language acquisition department is responsible for assessing potential candidates.

■ Payment Currency

All tuition and fees are based on the RMB amount. QAIS can also accept payment in US dollars to the account listed on the tuition guide; however, the payee assumes all fees related to international transfer and exchange, such that the amount QAIS is able to withdraw in RMB is equal to the balance due. If QAIS is able to withdraw more than the stated amount, the surplus will be returned to the payee in cash RMB.

■ Evaluation Period

Students enrolling at QAIS for the first time will be evaluated for 60 days so that the school can determine the level of support the student requires. If a student shows cognitive or emotional need, the school will discuss counseling and academic assistance options with the family. If any condition prevents the child from participating in school life, QAIS will support the family in withdrawing from the school to secure adequate care for the child.

■ Deposit

A deposit of ¥2,000 is due at time of enrollment, and the school will issue a shouju (receipt) for this amount. This deposit is refundable when a student withdraws or graduates from QAIS, provided there are no outstanding fees for lost and/or damaged books, materials, equipment, or facilities. Payment for damage is due within 15 days of the invoice date and is refundable if the lost item is found and returned in good condition. If no payment is received, the amount will come out of the student's deposit. Upon withdrawal or graduation, the school will issue a fapiao for any amount withheld from the deposit.